



## Griffithstown Primary School / Ysgol Gynradd Griffithstown

Headteacher: Mr N Blackburn BA (Hons), PGCE, NPQH

INSPIRE CHALLENGE ACHIEVE

Telephone: 01495 759679

Email: [head.griffithstownprimary@torfaen.gov.uk](mailto:head.griffithstownprimary@torfaen.gov.uk)



**26<sup>th</sup> August 2020**

Dear families,

Bore da and I hope you have managed to enjoy the summer holiday. It has been a long five months and we are excited to start the new term. We will ensure that the focus for much of this term will be on wellbeing, as well as catching up with numeracy and literacy. This letter outlines how we will ensure the safety of children, staff and parents/carers. It is vitally important that all children are back in school and we look forward to seeing you in September.

### **Prospectus**

For general information, see the 2020/21 prospectus on the school website: [www.griffithstown-primary.co.uk](http://www.griffithstown-primary.co.uk)

### **Key information**

- Pupils will be in year group bubbles of no more than 120
- Some pupils will be in mixed year group bubbles of no more than 120, i.e. Reception/Year 1 and Year 5/Year 6
- Pupils will not mix with others in different bubbles
- Staff will only mix with more than one bubble in exceptional circumstances
- All staff must maintain a two metre distance with colleagues
- All pupils will be encouraged to wash their hands at regular intervals
- Hand sanitiser is available in all rooms and around the school
- The school will be cleaned thoroughly at the end of each day
- No face masks in school
- Start and end of the day will be staggered
- Break time and lunchtime will be staggered
- Teachers will be on the yard, or at their doors from 8.50am to signpost you to where you need to be
- Please ensure that you/your child are not on school premises before 8.50am

### **Dates for return to school**

School will reopen for Nursery, Reception, Year 1, Year 5 and Year 6 on Thursday 3<sup>rd</sup> September.

School will reopen for all year groups on Monday 7<sup>th</sup> September.

### **Access to the school site**

All parents/carers must enter school via East View and egress via Florence Place.

### **Start and end of the school day**

#### **Nursery**

We will operate 'staggered' start times for AM and PM Nursery pupils between 3<sup>rd</sup> – 11<sup>th</sup> September. You will have your timings texted to you by the end of this week.

At the start, and end of the session Nursery parents/carers must wait in the Nursery outdoor area. A member of staff will be there to greet you and your child. You/ and your child must exit via Florence Place. It is the expectation that parents/carers stand at socially distanced intervals (2 metres).



## Griffithstown Primary School / Ysgol Gynradd Griffithstown

Headteacher: Mr N Blackburn BA (Hons), PGCE, NPQH

INSPIRE CHALLENGE ACHIEVE

Telephone: 01495 759679

Email: [head.griffithstownprimary@torfaen.gov.uk](mailto:head.griffithstownprimary@torfaen.gov.uk)



### **Reception/Year 1**

**All Reception pupils' start time: 9.20am – 3.00pm**

**All Year 1 pupils' start time: 9.00am – 3.00pm**

Parents/carers of pupils in Miss Phillips' and Mrs Taylor's classes will line up on the path from East View. It is the expectation that parents/carers stand at socially distanced intervals (2 metres). The teachers will meet you to collect your child and you must exit via Florence Place.

Parents/carers of pupils in Mrs Hawksworth's class will line up on the main yard.

At the end of the day the children in all three Reception/Year 1 classes will line up on the main yard. You will collect your child and exit via Florence Place.

### **Year 2 - Year 6**

**Mrs Hall and Miss Evans pupils' start time: 9.20am – 3.20pm**

**Mrs Linton/Mrs Pugh and Mrs Cox/Mrs Crane-Brown pupils' start time: 9.00am – 3.10pm**

**Mr Blackmore and Miss Kembrey pupils' start time: 9.00am – 3.10pm**

**Mr Pembrey, Miss Thomas and Mrs Witherall pupil's start time: 9.20am – 3.30pm**

At the start of the day Year 2 - Year 6 children will line up on the main yard in their classes. You will exit the site via Florence Place.

At the end of the day, pupils in Mr Blackmore, Miss Kembrey, Mrs Witherall and Mr Pembrey's classes must be collected from the classroom door. It is the expectation that parents/carers stand at socially distanced intervals (2 metres).

If your child is in an older year group and you want your child to walk home alone, please put this in writing and give to the class teacher. We will keep a list of these pupils.

### **Snack and Lunch**

We have requested that Torfaen Catering provide hot meals, not 'grab bags' at lunch time. Children can bring packed lunches if this is more suitable.

- Lunchtimes will be staggered. Pupils will eat with other pupils in their bubble, in the main hall. Children will play in their 'bubble' grouping in designated areas.
- Playtime will be staggered and children will play with children in their 'bubble' in their designated areas.

Please pay for lunches via the online cashless system because we cannot process cash. Please note that if your child is entitled to free school meals but is not in school on Thursday 3<sup>rd</sup> and Friday 4<sup>th</sup> September (because they are in Year 2, Year 3 or Year 4), you are entitled to a reimbursement.

Snacks must be brought from home, we are not currently providing snacks from the canteen. Snacks must be fruit and drinks must be water only.



## Griffithstown Primary School / Ysgol Gynradd Griffithstown

Headteacher: Mr N Blackburn BA (Hons), PGCE, NPQH

INSPIRE CHALLENGE ACHIEVE

Telephone: 01495 759679

Email: [head.griffithstownprimary@torfaen.gov.uk](mailto:head.griffithstownprimary@torfaen.gov.uk)



### **Breakfast Club and After School Club**

Dates for the start of Breakfast Club and After School Club will be shared with you following discussions with the Local Authority in the coming weeks.

### **Uniform and belongings**

We require all pupils to wear school uniform and have a PE kit from September. We need your help to ensure that clothing is taken home at the end of each day, so please label all items.

Please encourage your child to bring as little as possible to school.

### **Displaying Symptoms of Covid-19**

If your child begins to display symptoms of Covid during school time we will contact you immediately to collect your child from school. Your child will be isolated in our temporary medical room (Mrs Pugh's Office) and you will collect your child from the main entrance. We will inform the families of the relevant year group and pupils in the bubble will need to self-isolate.

We look forward to seeing you for the start of the autumn term.

Cofion,

Nick Blackburn