



Griffithstown Primary School / Ysgol Gynradd Griffithstown

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INSPIRE CHALLENGE ACHIEVE

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Monday 15th March 2021

Dear Families,

It was lovely to see the KS2 children back in school this morning, they have settled back in to the routines very well. With only two weeks until we break up for the Easter holidays I have information to share about how school will run teachers' P.P.A. during the summer term. (P.P.A. stands for 'planning, preparation and assessment' time). This is statutory non-contact time for all teachers.

Usually, P.P.A. would be covered by two Higher Level Teaching Assistants, (H.L.T.A.s) but in order to avoid staff crossing bubbles this needs to be reorganised. From the first week back after Easter teachers will take their P.P.A. on a Wednesday afternoon. This means there needs to be a staggered collection of all pupils after they have eaten their lunch starting with the youngest first.

Nursery will remain open for afternoon pupils and will be run by the H.L.T.A. who is currently working in that bubble.

Collection times/arrangements are as follows:

Reception, Year 1 and Year 2 at **12:30** from their classroom doors

Years 3 & 4 at **1pm** from the top yard

Years 5 & 6 at **1:20pm** from their classroom doors. Pupils who have parental permission to walk home will be dismissed at this time.

Teaching Assistants will be at the door to hand over at collection. Midday Supervisor staff will monitor any Hub children during this time. Please collect your child promptly because pupils remaining on site cannot access the outside areas until all parents are off the school site.

In Year 3 we have some part-time teachers and they will have P.P.A. every other week. This means pupils in Year 3 will only need to be collected on the following dates: **21.4.21; 5.5.21; 19.5.21; 9.6.21; 23.6.21; 7.7.21.**

There will be learning activities posted on all year groups' TEAMS pages for pupils to complete whilst they are at home. Children of critical workers and identified vulnerable pupils who attended the hub during February and March have the option to remain in school on these afternoons. They will stay in their bubbles and will be looked after by teaching assistants within that bubble. These pupils will be dismissed at their usual finish time in the usual way:

Rec, Y1, Y3 & Y4 at **3pm**; Y2 at **3:20pm**; Y5 & Y6 at **3:30pm**.

This arrangement has been approved by the Governing Body and will run until Whitsun half term with a review in May. Please contact school if you have a critical reason for not being able to collect your child on these days.

Regards and stay safe

Nick Blackburn